

## TAUTOKO WHANAU ORA REFERRAL FORM

<b>Start Date:</b>	
Exit Date: _	

- Please answer all questions
- If information is unavailable or a question is not applicable, please indicate this.
- Incomplete referral forms cannot be processed and will be returned to the referrer.

Referrals can be sent by Email: <a href="mailto:admin@tautokowhanauora.com">admin@tautokowhanauora.com</a>

What Tautoko Whanau Ora service are you referring to:  ☐ Tu Taiohi Mentoring ☐ Safe Home ☐ Vocational Pathways ☐ Family Support							
Reason for referral to TWO:							
Young Persons Full Name:							
DOB:							
Gender: ☐ Male ☐ Female							
Ethnicity:							
Street Address:							
School (if applicable):	<del></del>						
Contact:	<del></del>						
Are family members aware of this referral:	□Yes □No						
Referrers Details:							
Name:							
Organisation:							
Address:							
Contact:							

Email:							
Relationship to young person:							
Presenting issues:							
Other relevant information:							
Referrer's expectations:							
Other agencies involved:							
Oranga Tamariki							
Briefly summarise Oranga Ta their family:	nmariki service involvement w	ith this young person and					
Please specify the services yo	ou are requiring from T.W.O Lt	d:					
☐ Family Group Conference	(FGC) has been held	$\Box$ FGC is being arranged					
Please indicate any court orders	or FGC outcomes that are in force	:					
Oudous	Data	F					
Order:	Date:	Expiry:					

Repo	ort	Written by	Date		If Included		
FGC	Plan						
Has the young person been made aware of this referral:   Yes  No  Can we leave messages on the young person's phone:   Yes  No  Would you like to be informed of the outcome of this referral:  Yes  No							
Refe	rrers Sigr	ature:			Date: / /		
Completion Checklist and Referrer Signature							
		cions and information have been					
<ul> <li>□ All reports and documents have been included</li> <li>□ The Oranga Tamariki Manager has signed below to accept possible costs incurred (Oranga Tamariki referrals only)</li> </ul>							
	☐ The client and their legal guardian acknowledge and agree with the referral being made.						
Oranga Tamariki Site Manager for Costs (For Oranga Tamariki referrals only)							
After the referral, an invoice for all costs will be sent to Oranga Tamariki upon arrangement .							
In order to acknowledge this referral, the manager of the Oranga Tamariki site or of the Youth Justice site must sign below and assume responsibility for payment of these costs if necessary.							
Site	Site Manager Name:			Phone:			
Email: Mobile:							
Site Manager Signature: Date:							
TWO Office Use Only  Referral via TWO Staff Member: Yes □ No □ Staff member name:							

 $<sup>*</sup>Please \textit{ fill out form and send back to our Administration via email } \underline{\textit{admin@tautokowhanauora.com}} *$